Analysis of The Qur'an Tutorial Planning Management and Fiqh of Worship At The Sultan Agung Islamic University

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Article Info	Abstract
	This study aims to analyze the planning management of the al-Qur'an tutorial program and fiqh of worship at Sultan Agung Islamic University Semarang. This study uses a qualitative case study approach. The research subjects consisted of the Head of the al-Qur'an Tutorial Division, tutor coordinator, tutor/mentor and tutorial participants. The data collection technique used the interview method, observation, and document analysis. The research instrument was the researcher and the interview guide, observation and document analysis. The validity of the data was done by triangulating the source and triangulating the findings. Data analysis used interactive Miles-Huberman analysis consisting of data reduction, data presentation, and conclusion drawing. The results showed that the management planning of the tutorial program al-Qur'an and fiqh of worship at the Islamic University of Sultan Agung Semarang was guided by: (1) Analysis of student needs/problems (2) Analysis of the conditions and situation of the university, (3) Determination of objectives, (4)) Determining the type, technique and strategy of activities, (5) Determining the time and place of activities, (6) Determining facilities and budgeting costs.

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INTRODUCTION

The Qur'an is a revelation from Allah to the Prophet Muhammad s.a.w through the angel Gabriel which contains about the message, story, wisdom of the previous people, the rules of sharia law, and the history of human civilization and so on (Ibrahim, 2016). Muslims not only need to understand the content contained in the Qur'an, various disciplines related to it that need to be researched and explored. Thus the sciences in the field of study of the Qur'an emerged such as Ulum Al-Quran, Qiraat, Tajwid and others pioneered by previous Muslim scholars (Noh et al, 2013). The tutorial program for al-Qur'an and fiqh of worship are the flagship programs at Sultan Agung Islamic University in Semarang which have become the hallmark and academic culture as an implementation of a vision, namely, "bismillah builds the generation of khaira ummah". This program was started from 2005 to 2019 at this time, proven to have succeeded in encouraging students to be able to read the Qu'ran in tartile and make the Qu'ran "the way of life". Tutorial-based learning makes it easy for students to be able to learn to understand module material efficiently and effectively with the guidance and guidance of mentors (Hamalik, 2005).

Tutorials are defined as instructional guidance in the form of providing guidance, assistance, guidance, direction, and motivation so that students learn efficiently and effectively. Providing assistance means helping students in learning module material. This opinion is supported by the results of Ridwan's (2016) research which has proven that the learning media with tutorial design results are more optimal than paper-based learning media. In tutorial learning, giving instructions means giving nicknames for how to learn efficiently and effectively (Van der Meij, 2014) Direction means directing students to achieve the objectives of each module material. Motivation means efforts to drive student activities in learning modules, doing assignments, and taking assessments (Lubis et al., 2016). Guidance means helping students solve learning problems (Ridwan, 2016). Learning problems are problems that interfere with or hinder the learning process or the achievement of learning goals (Rao & Patel, 2013).

The tutorial program for al-Qur'an and fiqh of worship at Sultan Agung Islamic University (Unissula) is conducted out door, meaning that it is not in the form of learning in class. The mentors and student groups participating in the tutorial are directly guided by finding a location for guidance in a convenient place, for example in a mosque, in parks around the campus, and areas agreed upon by each study group. One mentor guides about 10 to 12 students. Students are guided and given direct instruction by mentors who have passed the qualifications as professional mentors to teach the Qur'an tutorial manual and fiqh of worship continuously and gradually. The period of education for the tutorial program of the Qur'an and fiqh of worship is taken for one year.

This tutorial program is considered as a superior program that runs smoothly and successfully with output that meets competency standards. This condition is evidenced by the research of Farkhah, (2017) which concluded that the Al-Qur'an tutorial program carried out at Unissula was able to motivate students to understand the Al-Qur'an. This program is a concrete step taken by Unissula in realizing its vision and mission by trying as much as possible to get students closer to learning the Qur'an through tutorials that have been prepared by the University. The tutorial activity aims to introduce students to the guidelines and contents of the AlQuran content, with the hope that this will become a provision for Unissula students in the future. A successful university program cannot be separated from good management, management itself is a controlling system that will direct where the goals of the organization will be taken. Management and organization are two inseparable sides of the coin (Rifa'i & Fadhli, 2013). Management is a word in English, namely management which means management, governance, and management, Djamarah & Zain, 2006 (in Rahayu 2015). A typical process consists of planning, organizing, actuiting and

controlling actions to achieve predetermined targets through the use of human resources and other sources (Nuridin & Anwar, 2019). Management includes people who carry out the responsibility of achieving goals in an organizational structure and clear roles (Kitana, 2016). That means, management is related to the organization. Within the organization there is a clear structure with a formal division of duties and authorities as an effort to move personnel to carry out their duties to achieve their goals (Rifa'i & Fadhli, 2013). This research is focused on analyzing the management of the tutorial program of al-Qur'an and fiqh of worship at Unissula in terms of planning the tutorial program. From the description that is what it is, it is hoped that an appropriate management development model will be found to help other Islamic universities towards a World Class Islamic University.

METHOD

This study uses a qualitative research approach with a case study approach because this study examines the planning management of the Quran tutorial program and fiqh of worship at Sultan Agung Islamic University Semarang. The research was conducted at the Islamic University of Sultan Agung Semarang, which is located at Kaligawe Raya Street No.KM. 4, Terboyo Kulon, Sub-district Genuk, Semarang City, Central Java 50112 from February to April 2019. The research subjects consisted of the Head of the Quran Tutorial Division, tutor coordinator, tutor / mentor and tutorial participants. The data collected in this study are data on planning management of the Quran tutorial program and fiqh of worship in the form of statements, information, documents, and observations of activities in accordance with the research objectives. Data were collected using interview, observation, and document analysis methods. The research instrument was the researcher and the interview guide, observation, and document analysis. Data analysis in this study consisted of three stages, namely data

reduction, data presentation, and conclusion / verification.

RESULTS AND DISCUSSIONS

The research results and discussion obtained by researchers are based on three activities in the study which include: observation (observation), interview and documentation study. Based on an initial study from one of the tutors, it was revealed that the competence of new students in reading Qur'an was varied, 1) Some students were able to read al-Qur'an fluently with good mastery of tajwid and ghorib material. 2) Some students are able to read Qur'an fluently but with weak mastery of tajwid and ghorib material. 3) There are also some students who do not read fluently and with the wrong handling of tajwid and makhraj material. 4) There are some students who are new to the hijaiyyah letters. The results of the study were clarified by Irfan as the Head of the Development Institute (LP) in his remarks at the opening of the Islamic Religious Education (PAI) tutorial activity for guidance in reading the Qur'an at the Abu Bakar Assegaf Unissula mosque Saturday 9-15-2018, said that students must learn the Qur'an, especially makhraj and recitation. Especially for certain areas where there are still many mistakes in the pronunciation of the letters of the Qur'an itself. Students come from various different backgrounds, so there are often differences in the pronunciation and pronunciation of the Quran in Unissula. These differences become one color according to the teachings of the scholars through the al-Qur'an tutorial program.

Data or information from the results of this study were obtained from in-depth interviews, then further tracking was carried out through data mining using the snowball samling technique with the aim of crossing data checks and obtaining more detailed and detailed data on other informants. Interviews were conducted with the Head of Qur'an Learning Center (QLC), tutor coordinator, tutor / mentor and tutorial participants as research subjects.

The tutorial program at Unissula contains planning elements that must be met in achieving a goal, namely (1) Analysis of student needs / problems (2) Analysis of university conditions and situations, (3) Goal Setting, (4) Determination of types, techniques and strategies activities, (5) Determining the time and place of activities, (6) Determining facilities and budget costs. The results are as follows:

Analysis of Student Needs / Problems

The results of the Analysis of Student Needs / Problems obtained information that new students need guidance in reading and writing al-Qur'an because it is based on field facts which show that there are 30% of new students who are not fluent in reading al-Qur'an.

Analysis of University Conditions and Situations

Analysis of the condition and situation of the Sultan Agung Islamic University supported the holding of this tutorial program which has a vision of building the generation of Khaira Ummah.

Goal Setting

The tutorial program has the aim of eradicating illiteracy, building a generation of khairo ummah, tafaquh fi dhin, amar maruf nahi munkar by understanding the contents of the Qur'an. At a minimum, students are able to read and write the verses of the Qur'an.

Determining the type, technique and strategy of activities

The type of method implemented in this program is to use virtiching or peer guidance or other terms tutorials. Each tutorial holds 10 people in one class group. Techniques are used so that tutor activities are not trapped in ordinary lecture situations, fostered mutual interaction, arouse student interest in the material being discussed, test student understanding of the subject matter, provoke students to actively participate in tutorial activities, diagnose student weaknesses, and guide students to be able to answer the problems at hand. The strategy used

is to divide the tutorial participants into 2 groups. The first group is a group whose incidentally the pesantren or more or less already understand the material. The second group is the group of lay people. Now the first group is usually given the task of discussing in order to exchange ideas about the material. For the second group, lay people were entrusted with special tutors who were experienced in handling beginner students in learning Qur'an. After that, it is only then combined back into one and asking about the first group discussion and the second group responding with known knowledge.

Determining the time and place of the activity

The time and place of activity are usually carried out at the campus mosque of the Unissula Abu Bakar Asshegaf or the courtyard around the mosque. Conducted twice a week, so in one semester 48 meetings. Saturdays are compulsory schedules and other days are conditional, according to group agreements or adjust to empty student class schedules. For tutors, a pinger print is provided, while for participants only written attendance is provided.

Determination of Facilities and Budget

The budget for the Qur'an tutorial program comes from the SP4, Both for the operational salaries of the teaching staff (tutors) and operational funds for the preparation of teaching materials for students, and for the teaching staff, it is distributed after each 48 meetings. So students take part in activities without any fees except for only paying for the 15,000 book module.

The results of interviews and observations of this study indicate that planning management in the tutorial program of the Koran and fiqh of worship implemented at Sultan Agung Islamic University in Semarang can be concluded that in selecting or setting the objectives of the tutorial program and determining strategies, policies, projects, programs, procedures, methods, systems, budgets and standards are well implemented so that decision making is heavily involved in program functions. This is in accordance with

the theory (Supiani & Murniati, 2016; Ramadane & Souad, 2017) which states that planning is nothing but an activity to set goals to be achieved along with ways to achieve these goals by selecting or setting organizational goals and determining strategies, policies, projects, programs, procedures, methods, systems, budgets and standards needed to achieve goals. Much decision making is involved in this function.

The explanation above is relevant to the results of previous research, namely (Waridatil et al, 2018) that all organizations/companies must determine their future with various plans that are relevant to the demands of the times, good planning will produce a level of effectiveness and efficiency in achieving organizational goals. Conversely, poor planning will only result in high costs and very large use of other resources (Syafril & Yaumas, 2018).

The results of this study have the implication that after conducting research on the implementation of planning management tutorial program for guidance of the Al-Qur'an and fiqh of worship at Unissula, it shows that the objectives of the tutorial program and the determination of strategies, policies, projects, programs, procedures, methods, systems, budgets and standards are well implemented so that decision making is heavily involved in program functions. For this reason, the results of student activism are maximized because tutor programs and religious fiqh have been well managed. Practically, the results of this research are expected to be input and consideration in developing and improving the quality of learning al-Qur'an and fiqh of worship at Unissula, especially in terms of learning program management. Besides that, it can also be used as input and reference for other universities who want to create a similar program or will develop a tutorial program for learning al-Qur'an with the same goal.

CONCLUSION

Planning on the tutorial program of the Qur'an and fiqh of worship implemented at Islamic University of Sultan Agung in Semarang can be concluded that in selecting or setting the objectives of the tutorial program and determining strategies, policies, projects, programs, procedures, methods, systems, budgets and standards well implemented so that decision making is heavily involved in program functions.

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